

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

August 20, 2019

The meeting was called to order at 9:03 a.m., and adjourned at 11:30 a.m.

Board Members present: Dave Nordaune, Jim Dahlvang, Jeffrey Lopez, and Dave Lieser

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Lisa Schultz, Special Services Supervisor
Michelle Trulock, Financial Assistance Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present: Brandi Ehmcke, Kelsey Nelson, Marissa Webb &
Morgan Roiger, Family Services
Liz Auch, Countryside Public Health

- A. On a motion by Commissioner Nordaune, seconded by Commissioner Dahlvang, the Board unanimously approved the amended agenda.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the minutes of July 16, 2019.
- C. On a motion by Commissioner Nordaune, seconded by Commissioner Dahlvang, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$189,687.37
Transfers	\$ 29,943.40
Social Service Payments	\$ 57,373.85
Service Arrangements	\$ 48,842.99

D. Contracts

On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the State of Minnesota Department of Human Services Procurement Contract (The Work Number).

E. Personnel Actions:

- 1. On a motion by Commissioner Nordaune, seconded by Commissioner Dahlvang, the Board unanimously approved the Certification after Probation for Meghan Vien - Eligibility Worker- effective date August 14, 2019.
- 2. On a motion by Commissioner Dahlvang, seconded by Commissioner Lopez, the Board unanimously approved the appointment of Becky Deterling as Social Service Supervisor for the Children, Family, and Behavioral Health Unit, Grade 13, Step 4, \$32.87 per hour, effective date September 5, 2019.
- 3. Introduced Kelsey Nelson, Social Worker, and Brandi Ehmcke, Social Worker, to the Board.

4. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved a onetime stipend of \$750.00 to be paid to Lisa Schultz, Social Service Supervisor, to compensate her for the additional duties she has had to perform in the absence of the other Social Service Supervisor. It should be noted that Lisa was not present during this discussion, nor was she aware that the Director was going to make this request on her behalf.

F. General Business:

1. Donations: No donations this month.
2. Liz Auch of Countryside Public Health was present to give updates on their agency.
3. Marissa Webb & Morgan Roiger, Social Workers, presented a summary of the Crimes Against Children conference they attended recently in Dallas, TX.

G. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department.

Children, Family, and Behavioral Health Department - no report this month.

H. Director's Report

Patrick Bruflat reviewed Agency activities.

I. Board Reports :

Chippewa Enterprises, Inc. - no report.

West Central Industries - no report.

Woodland Centers activities were reviewed.

Prairie Lakes Youth Program activities were reviewed.

Countryside Public Health activities were reviewed (Liz Auch).

Southern Prairie Community Care activities were reviewed.

Southwest MN AMH Consortium activities were reviewed.

Circle Sentencing/Mentoring Program activities were reviewed.

Out-of-Home Placement Taskforce activities - no report.

J. Executive Board Meeting

With no further business, the Chairman adjourned the meeting at 11:30 a.m.

/s/ Dave Lieser
Chairman, County Family Services Board

Attest: /s/ Matt Gilbertson
Vice Chairman