

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

March 19, 2019

The meeting was called to order at 9:05 a.m., and adjourned at 11:55 a.m.

Board Members present: Dave Nordaune, Jeffrey Lopez, Jim Dahlvang, Dave Lieser, Matt Gilbertson

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Debbie Stoeckman, Children & Family Services Supervisor
Lisa Schultz, Special Services Supervisor
Michelle Trulock, Financial Assistance Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present: April Peterson, Knutson Counseling/New Directions
Dan Gentile, Knutson Counseling/New Directions
Angela Arndt, Circle Sentencing

- A. On a motion by Commissioner Nordaune, seconded by Commissioner Lopez, the Board unanimously approved the agenda as written.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Gilbertson, the Board unanimously approved the minutes of February 19, 2019.
- C. On a motion by Commissioner Nordaune, seconded by Commissioner Dahlvang, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$286,481.20
Transfers	\$ 35,289.21
Social Service Payments	\$ 54,097.89
Service Arrangements	\$ 46,838.51

E. **Contracts:**

On a motion by Commissioner Lopez, seconded by Commissioner Dahlvang, the Board Contract. unanimously approved the Sheriff's Department Fraud Investigation

F. **Personnel Actions:**

On a motion by Commissioner Dahlvang, seconded by Commissioner Gilbertson, the Worker Board unanimously approved the Resignation of Megan Weber - Eligibility - effective date March 25th, 2019, and granted authorization to post for her position.

On a motion by Commissioner Gilbertson, seconded by Commissioner Nordaune, the Board unanimously approved the voluntary demotion of

Bree Bothun, Lead Social Worker, to Social Worker, Grade 8, Step 9, \$4,885.00 per month, effective March 19, 2019. The Board granted authorization to post for the Lead Social Worker position.

G. General Business:

1. Agency Donations: No Donations this month.
2. The Board reviewed a letter from Murray County regarding Southern Prairie Community Care requesting that Chippewa County support their Board's resolution that the counties that choose not to join Prime West receive an equal share of the funds that would go towards joining that entity. On a motion by Commissioner Lopez, seconded by Commissioner Dahlvang, the Board unanimously voted to take no action on the request put forth in the letter.
3. April Peterson and Dan Gentile, Knutson Counseling/New Directions, were present to give a presentation on their agency.
4. Angela Arndt, Circle Sentencing, was present to review their activities.

H. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department.

Debbie Stoeckman reviewed activities in the Children & Family Services Department.

I. Director's Report

Patrick Bruflat reviewed Agency activities.

J. Board Reports :

Chippewa Enterprises, Inc. - no report.

West Central Industries - no report.

Woodland Centers activities were reviewed.

Prairie Lakes Youth Program activities were reviewed.

Countryside Public Health activities were reviewed.

Southern Prairie Community Care activities were reviewed.

Southwest MN AMH Consortium activities were reviewed.

Circle Sentencing/Mentoring Program activities were reviewed (Angela Arndt).

Out-of-Home Placement Taskforce activities were reviewed.

K. **Executive Board Meeting**

- The Board by consensus authorized the installation of an acoustic drop ceiling to be installed in the Director's office.

With no further business, the Chairman adjourned the meeting at 11:55 a.m.

/s/ Dave Lieser
Chairman, County Family Services Board

Attest: /s/ Matt Gilbertson
Vice Chairman