

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

April 16, 2019

The meeting was called to order at 9:00 a.m., and adjourned at 11:45 a.m.

Board Members present: Dave Nordaune, Matt Gilbertson, Jim Dahlvang, Dave Lieser

Board Members absent: Jeffrey Lopez

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Debbie Stoeckman, Children & Family Services Supervisor
Lisa Schultz, Special Services Supervisor
Michelle Trulock, Financial Assistance Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present:

- A. On a motion by Commissioner Gilbertson, seconded by Commissioner Nordaune, the Board unanimously approved the agenda as written.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the minutes of March 19, 2019.
- C. On a motion by Commissioner Gilbertson, seconded by Commissioner Dahlvang, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$131,137.06
Transfers	\$ 1,908.73
Social Service Payments	\$ 23,494.33
Service Arrangements	\$179,538.93

- D. **Contracts:** No Contracts

- E. **Personnel Actions:**

the
Kuno - CP

On a motion by Commissioner Dahlvang, seconded by Commissioner Gilbertson, Board unanimously approved the Certification after Probation for Nicole Social Worker - effective date April 1, 2019.

the
Worker, to Lead
date April 17, 2019.

On a motion by Commissioner Nordaune, seconded by Commissioner Dahlvang, Board unanimously approved the appointment of Dana Wilson, Social Worker, Grade 9, Step 8, \$29.27 per hour, effective date April 17, 2019.

- F. **General Business:**

- 1. Agency Donations: No Donations this month.

2. On a motion by Commissioner Dahlvang, seconded by Commissioner Gilbertson, the Board unanimously approved the Family Homeless Prevention and Assistance Program Resolution.

G. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department. On a motion by Commissioner Nordaune, seconded by Commissioner Gilbertson, the Board unanimously approved the expenditure for an SSIS Billing Department Consultant.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department.

Debbie Stoeckman reviewed activities in the Children & Family Services Department.

H. Director's Report

Patrick Bruflat reviewed Agency activities.

I. Board Reports :

Chippewa Enterprises, Inc. activities were reviewed.

West Central Industries - no report.

Woodland Centers activities were reviewed.

Prairie Lakes Youth Program activities were reviewed.

Countryside Public Health - no report.

Southern Prairie Community Care activities were reviewed.

Southwest MN AMH Consortium - no report.

Circle Sentencing/Mentoring Program - no report.

Out-of-Home Placement Taskforce - no report.

J. Executive Board Meeting

With no further business, the Chairman adjourned the meeting at 11:45 a.m.

/s/ Dave Lieser
Chairman, County Family Services Board

Attest: /s/ Matt Gilbertson

Vice Chairman