

**FAMILY SERVICES BOARD  
MINUTES  
CHIPPEWA COUNTY**

April 20, 2021

The meeting was called to order at 8:30 a.m., and adjourned at 10:30 a.m.

Board Members present: Dave Nordaune, Dave Lieser, Candice Jaenisch, and Bill Pauling

Board Members absent: Matt Gilbertson

Staff Members present: Patrick Bruflat, Director  
Jennifer Golden, Fiscal/Support Supervisor  
Lisa Schultz, Special Services Supervisor  
Becky Deterling, Children/Family/Behavioral Health Supervisor  
Michelle Trulock, Financial Assistance Supervisor  
Tracy Kittelson, Office Support, Sr.

Others present: Sandy Weckwerth, CCFS

- A. On a motion by Commissioner Pauling, seconded by Commissioner Jaenisch, the Board unanimously approved the amended agenda.
- B. On a motion by Commissioner Jaenisch, seconded by Commissioner Lieser, the Board unanimously approved the minutes of March 16, 2021.
- C. On a motion by Commissioner Lieser, seconded by Commissioner Pauling, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$228,488.09
Transfers	\$ 3,400.97
Social Service Payments	\$ 62,833.16
Service Arrangements	\$ 54,662.55

- E. Contracts: There were no contracts this month.
- F. Personnel Actions:
  - 1. On a motion by Commissioner Jaenisch, seconded by Commissioner Lieser, the Board unanimously approved the Resignation of Nicole Bennett - Social Worker, Children, Family, and Behavioral Health Unit - effective date April 30, 2021. Authorization was granted to post for this position.
  - 2. On a motion by Commissioner Jaenisch, seconded by Commissioner Lieser, the Board unanimously approved the Resignation of Megan Amundson - Social Worker, Children, Family, and Behavioral Health Unit - effective date May 7, 2021. Authorization was granted to post for this position.
  - 3. On a motion by Commissioner Pauling, seconded by Commissioner Lieser, the Board unanimously approved pursuing an Emergency Appointment social worker to help with coverage in the Children, Family, and Behavioral Health Unit, until such time as the open positions are filled, length of appointment not to exceed 67 days. Grade 8, Step 4, \$24.99 per hour as per the 2020 salary matrix.

G. General Business:

1. Agency Donations: There were no donations this month.
2. On a motion by Commissioner Lieser, seconded by Commissioner Pauling, the Board unanimously approved the Emergency MSA (Minnesota Supplemental Aid) Policy.
3. On a motion by Commissioner Jaenisch, seconded by Commissioner Pauling, the Board unanimously approve the revision of the Medical Assistance Estate Recovery Policy.
4. By consensus, the Board agreed to change the start time of the Family Services Board meeting to 8:15 a.m. It was also agreed that going forward, all attendees will appear in person, as opposed to virtually.

H. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.  
Sandy Weckwerth was present to give a presentation on Unemployment Compensation.

Lisa Schultz reviewed activities in the Special Services Department.

Becky Deterling reviewed activities in the Children, Family, and Behavioral Health Department.

I. Director's Report

Patrick Bruflat reviewed Agency activities.

J. Board Reports

Chippewa Enterprises, Inc.  
West Central Industries  
Woodland Centers  
Prairie Lakes Youth Program  
Countryside Public Health  
Prime West  
Southwest MN AMH Consortium  
Circle Sentencing/Mentoring Program  
Out-of-Home Placement Taskforce

With no further business, the Chairman adjourned the meeting at 10:30 a.m.

/David Nordaune/  
Chairman, County Family Services Board

Attest:           /David Lieser/            
Vice Chairman