

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

June 18, 2019

The meeting was called to order at 9:00 a.m., and adjourned at 11:45 a.m.

Board Members present: Dave Nordaune, Matt Gilbertson, Jim Dahlvang, Jeffrey Lopez,
and Dave Lieser

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Debbie Stoeckman, Children/Family/Behavioral Health Supervisor
Lisa Schultz, Special Services Supervisor
Michelle Trulock, Financial Assistance Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present:

- A. On a motion by Commissioner Dahlvang, seconded by Commissioner Lopez, the Board unanimously approved the amended agenda.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Lopez, the Board unanimously approved the minutes of May 21, 2019.
- C. On a motion by Commissioner Gilbertson, seconded by Commissioner Dahlvang, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$151,917.55
Transfers	\$ 2,053.30
Social Service Payments	\$ 43,156.52
Service Arrangements	\$154,972.53

D. Contracts:

On a motion by Commissioner Dahlvang, seconded by Commissioner Gilbertson,
the Board unanimously approved the Little ThunderHawks Contract for the
period July 1, 2019 to June 30, 2020.

E. Personnel Actions:

On a motion by Commissioner Gilbertson, seconded by Commissioner Lopez,
the Board unanimously approved the following Personnel Actions:

1. Certification after Probation of Janis Johnson - Case Aide - Effective June 1, 2019.
2. Appointment of Morgan Roiger - CP Social Worker - to fill the new CW/CMH position in the Children, Family and Behavioral Health unit, no change in salary or grade, effective July 16, 2019. Request authorization to post for vacant CP Social Worker position.

F. **General Business:**

1. On a motion by Commissioner Gilbertson, seconded by Commissioner Nordaune, the Board unanimously accepted the donation of 18 quilts from Salem Lutheran Church of Montevideo.
2. On a motion by Commissioner Lopez, seconded by Commissioner Nordaune, the Board unanimously approved the Health Plan Procurement Resolution.
3. On a motion by Commissioner Gilbertson, seconded by Commissioner Nordaune, the Board unanimously approved the payment of \$50 per session for interpretive services for Circle Sentencing.

G. **Unit Reports:**

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department.

Debbie Stoeckman reviewed activities in the Children & Family Services Department.

H. **Director's Report**

Patrick Bruflat reviewed Agency activities.

I. **Board Reports :**

Chippewa Enterprises, Inc. activities were reviewed.

West Central Industries activities were reviewed.

Woodland Centers - no report.

Prairie Lakes Youth Program activities were reviewed.

Countryside Public Health activities were reviewed.

Southern Prairie Community Care activities were reviewed.

Southwest MN AMH Consortium - no report.

Circle Sentencing/Mentoring Program activities were reviewed.

Out-of-Home Placement Taskforce - no report.

J. **Executive Board Meeting**

With no further business, the Chairman adjourned the meeting at 11:45 a.m.

/s/ Dave Lieser

Chairman, County Family Services Board

Attest: /s/ Matt Gilbertson
Vice Chairman