

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

July 16, 2019

The meeting was called to order at 9:03 a.m., and adjourned at 11:45 a.m.

Board Members present: Dave Nordaune, Matt Gilbertson, Jim Dahlvang, Jeffrey Lopez,
and Dave Lieser

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Debbie Stoeckman, Children/Family/Behavioral Health Supervisor
Lisa Schultz, Special Services Supervisor
Michelle Trulock, Financial Assistance Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present: Ashley Kjos, Woodland Centers
Angela Arndt, Circle Sentencing

- A. On a motion by Commissioner Nordaune, seconded by Commissioner Lopez, the Board unanimously approved the amended agenda.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Gilbertson, the Board unanimously approved the minutes of June 18, 2019.
- C. On a motion by Commissioner Lopez, seconded by Commissioner Nordaune, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

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|-------------------------|--------------|
| Administrative Bills | \$511,975.42 |
| Transfers | \$114,609.73 |
| Social Service Payments | \$ 76,650.76 |
| Service Arrangements | \$ 33,485.02 |

D. **Contracts:** No Contracts.

E. **Personnel Actions:**

the On a motion by Commissioner Gilbertson, seconded by Commissioner Dahlvang,
Board unanimously approved the following Personnel Action:

- 1. Appoint Brandi Ehmcke - CP Social Worker - Grade 8, Step 2, \$22.92 per hour, Effective July 29, 2019 (original start date was July 22, 2019).

F. **General Business:**

- 1. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously accepted the donation of 2 large quilts from Bergen Lutheran Church of Granite Falls.

2. Ashley Kjos of Woodland Centers was present to request a Statement of Need from the Board regarding a new license so that they can provide outpatient chemical dependency treatment in Montevideo. On a motion by Commissioner Gilbertson, seconded by Commissioner Lopez, the Board unanimously approved providing the requested Statement of Need.
3. Angela Arndt, Circle Sentencing, was present to report on their activities.

G. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department.

Debbie Stoeckman reviewed activities in the Children & Family Services Department.

H. Director's Report

Patrick Bruflat reviewed Agency activities.

I. Board Reports :

Chippewa Enterprises, Inc. - no report.

West Central Industries - no report.

Woodland Centers activities were reviewed.

Prairie Lakes Youth Program activities were reviewed.

Countryside Public Health activities were reviewed.

Southern Prairie Community Care activities were reviewed.

Southwest MN AMH Consortium activities were reviewed.

Circle Sentencing/Mentoring Program activities were reviewed.

Out-of-Home Placement Taskforce activities were reviewed.

J. Executive Board Meeting

With no further business, the Chairman adjourned the meeting at 11:45 a.m.

/s/ Dave Lieser
Chairman, County Family Services Board

Attest: /s/ Dave Nordaune *

*Since Vice Chairman Gilbertson was not present at this Board Meeting, it was the consensus of the Board that Commissioner Nordaune co-sign the July, 2019, minutes.