

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

February 19, 2019

The meeting was called to order at 9:05 a.m., and adjourned at 11:55 a.m.

Board Members present: Dave Nordaune, Jeffrey Lopez, Jim Dahlvang, Dave Lieser

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Debbie Stoeckman, Children & Family Services Supervisor
Lisa Schultz, Special Services Supervisor
Michelle Trulock, Financial Assistance Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present: Liz Auch, Countryside Public Health
Ashlie Johnson, Countryside Public Health
Darin Balken, Prairie Lakes Youth Program

- A. On a motion by Commissioner Nordaune, seconded by Commissioner Dahlvang, the Board unanimously approved the agenda as written.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the minutes of January 15, 2019.
- C. On a motion by Commissioner Nordaune, seconded by Commissioner Dahlvang, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$ 78,413.47
Transfers	\$ 2,677.46
Social Service Payments	\$ 39,395.31
Service Arrangements	\$372,700.85

- E. Contracts: No Contracts
- F. On a motion by Commissioner Nordaune, seconded by Commissioner Dahlvang, the Board unanimously approved the Certification after Probation of Amber Cain – CP Social Worker – effective date January 31st, 2019
- G. **General Business:**
 - 1. Agency Donations: No Donations
 - 2. Introduced Meghan Vien, new Eligibility Worker, to the Board.
 - 3. Darin Balken, Prairie Lakes Youth Program, was present to give their annual update.
 - 4. Liz Auch and Ashlie Johnson from Countryside Public Health were present to give an update on their activities.

H. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department.

Debbie Stoeckman reviewed activities in the Children & Family Services Department.

I. Director's Report

Patrick Bruflat reviewed Agency activities.

J. Board Reports:

Chippewa Enterprises, Inc. activities were reviewed.

West Central Industries activities were reviewed.

Woodland Centers activities were reviewed.

Prairie Lakes Youth Program activities were reviewed (Darin Balken).

Countryside Public Health activities were reviewed (Liz Auch and Ashlie Johnson).

Southern Prairie Community Care – no report.

Southwest MN AMH Consortium activities were reviewed.

Circle Sentencing/Mentoring Program activities were reviewed.

Out-of-Home Placement Taskforce activities were reviewed.

K. Executive Board Meeting

With no further business, the Chairman adjourned the meeting at 11:55 a.m.

/s/ Dave Lieser
Chairman, County Family Services Board

Attest: /s/ Matt Gilbertson
Vice Chairman