

**REGULAR BOARD MEETING OF APRIL 21, 2020**

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, April 21, 2020 at 10:30 a.m. via teleconference in accordance with MN Statute 13D due to the COVID-19 pandemic and in the Courthouse in Montevideo, Minnesota. Commissioners present were David Lieser, Jim Dahlvang, Matt Gilbertson, David Nordaune, and Jeffrey Lopez.

Commissioner Gilbertson requested any additions or deletions to the agenda. Auditor/Treasurer/Coordinator (ATC) Michelle May requested move discussion of the manure pipeline public hearing from the Consent Agenda to the regular agenda and to add discussion of restaurant liquor sales to the regular agenda. Commissioner Lopez moved, second by Commissioner Nordaune to approve the agenda as amended. The motion passed by a unanimous vote.

Commissioner Lopez moved, second by Commissioner Lieser to approve the following items on the consent agenda. The motion passed by a unanimous vote.

Set the date for next regular meeting of May 5, 2020 as a teleconference

Approve the minutes of the April 7, 2020 regular meeting

Approve the County Engineer Services Agreement with Lac qui Parle County

Approve the Clara City Per Diem Request for 2020

Pursuant to Minnesota Statutes 375.12 vendors receiving payments in excess of \$2,000 are listed individually below:

Bargen Incorporated	5,295.00
Brookside Senior Living	4,824.48
CDW Government Inc	9,832.58
Cenex	5,436.45
Contech Engineered Solutions Llc	13,860.00
Dust Busters Furnace & Duct Cleaning Inc	7,895.00
Emmons & Olivier Resources Inc	6,272.39
GovConnection Inc	22,146.95
Guardian Fleet Safety Llc	12,292.29
Homestore Design Center Inc	2,777.00
Houston Engineering Inc	25,352.75
I S Group Inc	10,017.00
Jeff Johnson Excavating Inc	5,997.50
MAAC Inc	2,208.00
Midwest Machinery Co	2,000.00
Mn Counties Information System	25,530.00
Pro-West & Assoc Inc	2,461.46
Tostenson Inc	20,728.13
Towmaster Inc	4,649.97
West Central Communication Inc	3,579.50
Wildlife Forever	2,000.00
Yellow Medicine Co Jail	6,635.53
Vendor Payments Less Than \$2000	24,843.71
Total	<u>\$226,635.69</u>

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Assessor Bonnie Crosby met before the Board to provide an update on assessment services provided to townships and cities in Chippewa County. The Board and Ms. Crosby

discussed the contract rates and terms. Motion by Commissioner Dahlvang, second by Commissioner Nordaune to approve 3-year contract term for assessment services and charge \$13 per parcel for all townships, \$18 per parcel for the City of Montevideo, and implement a \$0.50 rate increase each year for Clara City. Motion passed by unanimous vote.

ATC May presented a lease amendment with the State of Minnesota for renting space in the County Courthouse to conduct motor vehicle exams for a three-year period beginning July 1, 2020 at a cost of \$600 per year. Motion by Commissioner Lieser, second by Commissioner Dahlvang to approve the lease amendment. Motion passed by unanimous vote.

The Board discussed options for installing glass barriers at the Courthouse service counters to address safety concerns related to COVID-19. The Board directed ATC May to work with Safety Officer and Maintenance to gather more information.

ATC May presented a quote from ServPro for cleaning Recorder's books and specific rooms of the Courthouse where the books were stored. The cost of the service was \$2,961.13. Motion by Commissioner Dahlvang, second by Commissioner Nordaune to approve the quote. Motion passed by unanimous vote.

ATC May updated the Board on the County's compensation and classification study, property tax collections, new legislation allowing restaurants to sell beer and wine, and future ditch public hearings.

Motion by Commissioner Nordaune, second by Commissioner Lieser to enter in a closed session in accordance with MN Statute 13D.05 subd. 2 (2). Motion passed by unanimous vote.

Motion by Commissioner Nordaune, second by Commissioner Dahlvang to reopen the public meeting. Motion passed by unanimous vote.

Sheriff Derek Olson requested to hire a full-time dispatcher/jailer. Motion by Commissioner Dahlvang, second by Commissioner Lopez to authorize Sheriff Olson to hire a full-time dispatcher/jailer. Motion passed by unanimous vote.

The Board discussed the hangar and taxiway construction at the Montevideo Airport.

There being no further business to come before the Board, the meeting was adjourned .