

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

May 21, 2019

The meeting was called to order at 9:00 a.m., and adjourned at 11:50 a.m.

Board Members present: Dave Nordaune, Matt Gilbertson, Jim Dahlvang, Jeffrey Lopez,
and Dave Lieser

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Debbie Stoeckman, Children/Family/Behavioral Health Supervisor
Lisa Schultz, Special Services Supervisor
Michelle Trulock, Financial Assistance Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present: Coral Wehrkamp, CCFS
Jen Johnson, Safe Avenues

- A. On a motion by Commissioner Nordaune, seconded by Commissioner Lopez, the Board unanimously approved the amended agenda.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the minutes of April 16, 2019.
- C. On a motion by Commissioner Lopez, seconded by Commissioner Nordaune, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$192,050.37
Transfers	\$ 2,208.24
Social Service Payments	\$ 46,616.13
Service Arrangements	\$ 9,758.10

D. **Contracts:** No Contracts

E. **Personnel Actions:**

Board On a motion by Commissioner Dahlvang, seconded by Commissioner Lopez, the Board unanimously approved the following Personnel Actions:

1. Resignation of Kelly Vaala - Social Worker - Effective April 30, 2019.
2. Appointment of Stephanie Vorvick - Social Worker, Special Services Department - to fill the vacant Adult Mental Health Social Worker position in the Children, Family and Behavioral Health unit, no change in salary or grade, effective May 1, 2019. Request authorization to post for Special Services Social Worker.
3. Megan Lynne - CP Social Worker - Certification after Probation, effective date May 8, 2019.
4. Appointment of Megan Lynne to the vacant Special Services Social Worker position, no change in salary or grade, effective May 21, 2019. Request

authorization to post for social worker in the Children, Family and Behavioral Health Services Department.

5. Appointment of Coral Wehrkamp - Eligibility Worker - effective date May 16, 2019. Grade 6, Step 1, \$3,318 per month.

F. General Business:

1. On a motion by Commissioner Nordaune, seconded by Commissioner Lopez, the Board unanimously accepted the donation of 12 quilts from Kviteseid Lutheran Church of Milan.
2. Coral Wehrkamp - New Eligibility worker - was introduced to the Board.
3. Jen Johnson, Safe Avenues, was present to give a presentation and request a donation of \$2,700.

G. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department.

Debbie Stoeckman reviewed activities in the Children & Family Services Department.

H. Director's Report

Patrick Bruflat reviewed Agency activities.

I. Board Reports :

Chippewa Enterprises, Inc. - no report.

West Central Industries activities were reviewed.

Woodland Centers activities were reviewed.

Prairie Lakes Youth Program activities were reviewed.

Countryside Public Health activities were reviewed.

Southern Prairie Community Care activities were reviewed.

Southwest MN AMH Consortium activities were reviewed.

Circle Sentencing/Mentoring Program activities were reviewed.

Out-of-Home Placement Taskforce activities were reviewed.

J. Executive Board Meeting

With no further business, the Chairman adjourned the meeting at 11:50 a.m.

/s/ Dave Lieser
Chairman, County Family Services Board

Attest:

/s/ Matt Gilbertson

Vice Chairman